



Wednesday, 5 January 2022

Dear Sir/Madam

A meeting of the Bramcote Bereavement Services Joint Committee will be held on Thursday, 13 January 2022 via Bramcote Crematorium, Coventry Lane, Bramcote, commencing at 6.30pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To: Members of the Bramcote Bereavement Services Joint Committee

A G E N D A

1. APOLOGIES

To receive apologies for absence and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 5 - 8)

To approve the minutes of the previous meeting held on 21 October 2021.

4. REVENUE ESTIMATES 2021/22 AND 2022/23 (Pages 9 - 24)

To seek approval of the proposed revenue budget for the financial year 2022/23, together with the revised estimate for the current year, in accordance with the service objective of providing efficient arrangements for funeral directors and clergy which meet the need of their service users at a reasonable cost.

5. MEDIUM TERM FINANCIAL STRATEGY 2021/22 TO 2025/26 (Pages 25 - 34)

To seek approval of a Medium Term Financial Strategy for Bramcote Crematorium through to 2025/26 in accordance with the service objective of providing efficient arrangements for funeral directors and clergy which meet the need of their service users, at a reasonable cost.

6. CREMATION NUMBERS AND INFORMATION ON CREMATIONS (Pages 35 - 36)

To provide the Joint Committee with the latest update on cremation numbers and information on the different types of cremations.

7. SOFTWARE UPDATE (Pages 37 - 38)

To provide the Joint Committee with an update on the software systems upgrade.

8. EXTERNAL ADVICE ON CREMATOR REPLACEMENT (Pages 39 - 40)

To update Members on the progress made with regards seeking specialist external advice on the replacement of the cremators.

9. CHRISTMAS SERVICE OF REMEMBRANCE 2021 (Pages 41 - 42)

To provide members of the Joint Committee with an update on the Christmas Service of Remembrance 2021.

10. WORK PROGRAMME (Pages 43 - 44)

To consider items for inclusion in the Work Programme for future meetings.

11. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, and 3 of Schedule 12A of the Act.

12. UPDATE ON SALE OF LAND

A verbal update will be provided at the meeting.